



OFFICE OF THE PRINCIPAL



GOVERNMENT DEGREE COLLEGE BEERWAH, KASHMIR

Beerwah, Budgam, Jammu and Kashmir- 193411

No: GDCB/20/518

NAAC accredited Grade "B"

Date: 25/08/2020

**Minutes of the Meeting of Grievance Redressal Cell Meeting**

A meeting of the Grievance Redressal Cell was held under the chairmanship of the Convener Prof. Zahoor Ahmad Shah through online mode, at 2:00pm on dated: 05.08.2020. The agenda of the meeting was:

1. Redress of the complaints received.
2. Any other matter.

A number of students had raised complaints regarding the online class and examinations. The complaints were about poor connectivity in different areas and not being able to attend the classes, some faculty members taking classes out of the designated time schedule in the timetable thereby creating problems for other scheduled classes of the students, and some students not being able to open the online exam paper and finish them on time due to slow connectivity and other unavoidable circumstances.

These matters were discussed in length and following decisions were taken.

1. For the students with poor connectivity, it was decided that online lectures will be recorded in audio or video mode and uploaded on google classroom or YouTube so that students can download them at their ease and watch/listen if they have signal connectivity issues.
2. A stock of class was taken which were taught beyond the given timetable schedule, and respective faculty members were advised to stick to the timetable so that students will not suffer.
3. For the students who were not able to submit the internal online examination on time due to poor connectivity and other related issues, faculty members were advised to make new exam papers and circulate among those students as a second chance.

The meeting was concluded with vote of thanks from the convener to all the participants.

**Members present**

Prof. Zahoor Ahmad Shah  
Dr. Nazir-Ul Amin Gash  
Mr. Qayoom Gul  
Dr. Mohammad Hussain  
Dr. Aftab Ahmad Bhat