



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. DEGREE COLLEGE BEERWAH

GOVERNMENT DEGREE COLLEGE BEERWAH, BEERWAH, DISTRICT

BUDGAM

193411

www.gdcbeerwah.edu.in

SSR SUBMITTED DATE: 14-12-2018

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College (GDC) Beerwah, Budgam is one of the leading higher education institutes in the central Kashmir of J&K state. The college was established in 2005 with an intake of 200 students in 7 arts subjects. Since its inception GDC, Beerwah has been offering high quality education in science, arts and commerce. The institute is affiliated to University of Kashmir, Srinagar. The aim of the institute is to mould and transform the students into disciplined young and talented citizens. Excellent academic environment with good ventilated classrooms and well equipped laboratories, fair infrastructure, peaceful and lush green environment friendly campus to attain knowledge is the salient feature of the college. The institution strives to inculcate behavioral and leadership skills as well as effective communication skills to the students to mould them into an all round personality. GDC, Beerwah is gifted with a team of competent and highly dedicated and experienced faculty with commitment to nourish the young minds into eminent and skillful Human resource. GDC, Beerwah imparts quality education through exploration and experimentation and produce socially-conscious personalities embedding ethics and values, for the advancement in science and technology to meet the present challenging innovations of the modern world.

Vision

To emerge as a seat of higher learning and centre of excellence in the field of higher education by developing a competent and creative human resource with societal orientation through quality teaching, research and extension

Mission

To realize the vision to the fullest by utilizing all its resources both human as well as infrastructural resources to achieve intellectual enlightenment and emancipation at individual and societal levels through innovative, creative and progressive education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The College is located in semi urban and in educationally and economically backward area of Budgam District of Jammu & Kashmir State. The College imparts quality higher education to needy and socially backward students of the society. The College has large (7.5 acres) green, clean and pollution free campus in heart of nature. The teaching staff of the college is highly dedicated and qualified - out of 14 permanent teachers 6 are Ph.D. holders. The competent administrative staff appointed for effective and proper administration. The College has transparent and decentralized administration. The admission process is also transparent and follows the rules and regulations of the State Government and the Kashmir University. The College has adopted CBCS system from 2016 restructured by the Kashmir University (affiliating University) in its UG programs to give a holistic approach to the UG programs and to enhance the employability of graduates, skill development courses

have also been implemented. The students of our college are constantly encouraged to hone their sports skills and many of our students are have won laurels within the valley of Kashmir in various fields such as Skiing, Athletics, Badminton and so on. Our college has robust grievance redressal mechanism, student support system, mentoring programme, counseling and guidance services. We are Holistic development of students beyond class room activities, social work and community engagement. Our institution takes due care of physically challenged students by constructing ramps and adjusting the time-table to allow them to attend on the ground floor.

Institutional Weakness

Government Degree College Beerwah has inadequate permanent faculty and permanent supporting staff. Over 70% of faculty members are working on contractual basis. The college has no hostel facility for the students who come from remote areas. The college has big playground but it is not well maintained. The college does not possess Auditorium hall, indoor stadium and has limited space for library. The college has inadequate number of classrooms and requires additional class block of 15 rooms and 5 new state-of-the-art laboratories and 24 hour electricity supply. Our college lack collaborative research works with scientific organizations and reputed institutions and has no research projects from National and International funding agencies. There is need to develop research facilities in the college so that faculty members accomplish their research works and act as supervisors for M.Phil. and P.hD. programmes. Furthermore faculty members are frequently transferred.

Institutional Opportunity

Since our college is located in educationally and economically backward area of Budgam District of Jammu & Kashmir State, there is immense scope to offer the quality higher education to needy and socially backward students of the society to channelize their talent and for catalyzing the socioeconomic development of the area. The Career Counseling and Guidance cell of the college prepares students for NEET, NET, GATE and other competitive examination to get quality jobs, and developing the spirit of entrepreneurship skills by providing free coaching and counseling to economically weaker students. The NSS and other Societies allows our students to extend their services beyond the college campus. This provides the young minds with an impetus to grow for the sake of the welfare of the society. We are also always in the process of organizing and hosting seminars, workshops, conferences and extra-curricular events in college such that students get to interact not only with their peers but with leading experts in their fields of interest. The teachers are given an opportunity to avail FIP if they want to pursue research under UGC guidelines. The college also encourages faculty members to take major and minor research projects.

Institutional Challenge

The Government Degree College, Beerwah comprises of 19 Departments and offers more than 300 courses. Given the gigantic structure with limited infrastructure and emphasis on maintenance and up-gradation of teaching and research as per high academic standards, the colleges require sustenance of adequate financial support and continuous implementation of academic reforms in order to reach envisioned goals. The college

faces main challenges in the following areas

- Introduction of new UG/PG/Honours Courses
- Introduction of more skill based/applied courses as per the demand of the society.
- MoUs with industry/ Universities to enhance collaborative research projects/ student internships
- Increasing the number of placements with higher perks
- Bridging the gap between academia and industry
- Attract meritorious students
- To meet the diverse needs of Student community to make them employable and facilitate harmonious development of students
- To have uninterrupted electricity supply and Internet Facilities through the class rooms and laboratories
- Shifting of technological education from theory based to application based to meet industrial demand.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Degree College Beerwah (GDC, Beerwah) has made remarkable contribution in field of higher education owed to excellence in teaching and learning processes which is achieved by competent and dedicated teaching faculty and designing learning environment and support in tune with stakeholder's perception.

GDC, Beerwah strongly believes in the inculcation of human values, gender equality, professional ethics, promotion of environmental conservation and sustainable development among students and scholars. Flexibility is provided to students to pursue papers of their choice through the Choice Based Credit System for undergraduate programmes, and electives within programmes. Curricula are designed based on prospective needs of industry/practice domains, technological advancements, national/international contexts and stakeholder's feedback. The syllabus completion status is monitored periodically. Suggestions by the staff and feedback from students facilitate in continuous improvement in the teaching-learning process. The institute has adopted the reforms in assessment and evaluation patterns. Accordingly, tests are designed and conducted on a regular basis to prepare and assess the student's knowledge and understanding of the technical knowhow being delivered in the classrooms and laboratory sessions. The student's learning outcomes and performance in the semester exams are reviewed and monitored by Academic Monitoring Committee (AMC) to assess academic progress of the institute. The social awareness and community service are inculcated in the students through various National Service Scheme (NSS) activities.

Teaching-learning and Evaluation

The GDC, Beerwah encourages creativity and innovation in its teaching-learning process, with strong emphasis on linking theoretical knowledge with practical training and due application of knowledge to find solutions. Teaching practices in the GDC, Beerwah include laboratory based learning for science courses; optimal use of audio-visual and other ICT based methods; project-based learning and field studies. The student-centric education encourages extensive use of dialogue and discussion during classes, which facilitates inquiry-based learning and enhances confidence. Emphasis on small group interactions through tutorials; easy access to faculty; remedial classes for students; regular and structured workshops to facilitate peer learning; and additional opportunities to interact with and learn from the wider community of visiting scholars from other research institutions of the industry and governmental and non-governmental organizations allows students to

enhance their academic caliber. Libraries are well-stocked with latest textbooks and reference material. The Academic Calendar of the University is strictly adhered to for initiation/dispersal of classes, preparatory leave, and conduct of practical and theory examinations. Evaluation of students is done in a continuous mode during the academic session through diverse methods which allow students to fortify their strengths and take remedial measures to overcome their weaknesses under faculty supervision. Adequate mechanisms and procedures are in place to assist all stakeholders to redress examination/evaluation-related grievances.

Research, Innovations and Extension

The teachers are given an opportunity to pursue research programmes under UGC guidelines. The college also encourages faculty members to take major and minor research projects. The faculty is duly recognized and encouraged to participate in various International and National level Workshops and Conferences to remain abreast with latest knowledge and technology updates. Institute has started to upgrade infrastructure by providing space for project labs, and research labs. Institute has purchased various equipment and software for the needs of the research. The students are made aware of their social and moral obligations towards society through techno-social activities under NSS. The institute has collaborations with other institutions like, J&K AIDS control society, NSDC/IL&FS and Department of Ecology, environment and remote sensing.

Infrastructure and Learning Resources

The institution has good number of classrooms, laboratories, and tutorial rooms. The institute has sufficient seminar halls which are used for multiple activities such as seminars, workshops, and conferences. Various sports facilities are available to students with grounds for Volleyball, Badminton and Cricket. The central library has an excellent collection of books, references and magazines. The laboratories are equipped with modern equipments computer hardware and software required for both academic and research. College buildings are built/renovated with disabled-friendly washrooms, and ramps (wherever possible). The campus is totally under CCTV camera surveillance and 40% of classrooms are ITC enabled. The maintenance of institution and campus facilities are carried out and monitored by central maintenance committee.

Student Support and Progression

The institute has an annual intake of more 600 students coming from diverse geographical locations of the areas of Budgam and Baramullah. In order to cater to the needs of students, Faculty Counselor (FC) scheme is followed. Each FC is assigned to a batch of students who monitor the academic, non-academic and personal progress of the students, which helps to improve pass percentage as well as skill development of the students. The FC is also in regular and constant touch with their parents/local guardians. Coaching for slow learners is provided through remedial classes. An appropriate mechanism is established to maintain the record and status of such students. The career counseling & Placement cell (CC&PC) of the institute provides career guidance and organizes campus recruitment drives for the students and counsels the students for placement activities through various initiatives such as online assessment tests, communication guidance and basics on Software courses and required skills to all the qualified students. Every year alumni meet is arranged; who provides feedback on developmental activities of the institute. Every year institute conducts several sports, extracurricular and co-curricular activities for overall development of the students. Students have representation in various associations along with an active participation in their Department Association activities. All student bodies are encouraged to provide constructive feedback on the institutional academic and administrative

environment. All relevant information is available on the institute website for the students and parents.

Governance, Leadership and Management

A dynamic, highly coordinated administrative structure and strong leadership has enabled the GDC, Beerwah to attain a status of excellence in academics and social outreach. The institute promotes a culture of decentralized, participative management as is reflected in the composition of different Committee, which include representatives from all relevant fields/Departments. They conduct of curricular/ co-curricular activities, social outreach and design/revise curricula, subject to academic approval by Kashmir University. Some academic and administrative matters of colleges including, implementation/revision of courses and syllabi, paper setting, moderation/conduct of examinations, evaluation and declaration of results are done by the University. Non-teaching staff contributes to decision-making through their representative bodies. Periodical interactions are made with all stakeholders for strategic planning and monitoring of policies and for decision makings and improvements. The various institute level committees are comprised of the Principal, Heads of Departments, senior faculty, and student representatives for grooming the leadership at various levels. The institute organizes the annual social gathering, workshops, seminars and conferences for the overall development of the students and in making them to actively participate and to indulge and inculcate leadership qualities among the students. The faculty appraisals are governed by polices of department of Higher education, Government of J&K state

Institutional Values and Best Practices

The institute is committed for adopting environment-friendly policies with regards to the plantation, waste management, use of solar water heating system, use of renewable energy resources and water harvesting. Institute has started many innovative programs which have helped the institute to grow and create positive impact and improvement in academic culture. These mainly include Value Addition Programs, Skill Development programs and Remedial classes. The institution has adopted several environment-friendly practices viz., rainwater harvesting for gardening, e-governance to minimize paper usage, energy efficient LED lights in new buildings, and segregation/ proper disposal of solid and e-waste

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. DEGREE COLLEGE BEERWAH
Address	Government Degree College Beerwah, Beerwah, District Budgam
City	Beerwah
State	Jammu And Kashmir
Pin	193411
Website	www.gdcbeerwah.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. Manzoor Ahmad Lone	01951-275276	9419574741	01951-27527 7	gdcbeerwah@gmai l.com
IQAC Coordinator	Aftab Ahmad Bhat	01951-1951275276	7006250525	01951-19512 75277	aftabbaziz@gmail. com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-03-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jammu And Kashmir	University of Kashmir	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	30-08-2010	View Document
12B of UGC	30-08-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Degree College Beerwah, Beerwah, District Budgam	Semi-urban	7.34	2044

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of English	36	HSE	Urdu,English	550	542
UG	BA,Department Of Urdu	36	HSE	Urdu,English	150	115
UG	BA,Department Of Kashmiri	36	HSE	Kashmiri,Urdu	60	54
UG	BA,Department Of Persian	36	HSE	Urdu	40	9
UG	BA,Department Of Arabic	36	HSE	Urdu	40	20
UG	BA,Department Of History	36	HSE	Urdu,English	100	88
UG	BA,Department Of Education	36	HSE	Urdu,English	220	211
UG	BA,Department Of Political Science	36	HSE	Urdu,English	100	99
UG	BA,Department Of Social Work	36	HSE	Urdu,English	140	133
UG	BA,Department Of Economics	36	HSE	Urdu,English	50	43
UG	BCom,Department Of Commerce	36	HSE	Urdu,English	80	32
UG	BSc,Department Of	36	HSE	Urdu,English	80	32

	Physics					
UG	BSc,Department Of Chemistry	36	HSE	Urdu,English	160	156
UG	BSc,Department Of Zoology	36	HSE	Urdu,English	130	126
UG	BSc,Department Of Botany	36	HSE	Urdu,English	100	90
UG	BSc,Department Of Biotechnology	36	HSE	Urdu,English	30	25
UG	BSc,Department Of Environmental Sciences	36	HSE	Urdu,English	200	145
UG	BA,Department Of Environmental Sciences	36	HSE	Urdu,English	400	400
UG	BSc,Department Of Computer Applications	36	HSE	Urdu,English	60	55
UG	BA,Department Of Computer Applications	36	HSE	Urdu,English	60	55
UG	BSc,Department Of Mathematics	36	HSE	Urdu,English	80	39

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				32			
Recruited	0	0	0	0	0	0	0	0	14	0	0	14
Yet to Recruit	0				0				18			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				39			
Recruited	0	0	0	0	0	0	0	0	34	5	0	39
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				20
Recruited	11	0	0	11
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				21
Recruited	14	7	0	21
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	5	0	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	0	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	12	0	0	12
M.Phil.	0	0	0	0	0	0	18	0	0	18
PG	0	0	0	0	0	0	4	5	0	9

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	870	0	0	0	870
	Female	526	0	0	0	526
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	6	5	13	16
	Female	4	1	3	5
	Others	0	0	0	0
ST	Male	2	1	1	1
	Female	3	2	2	1
	Others	0	0	0	0
OBC	Male	26	24	17	7
	Female	9	5	3	2
	Others	0	0	0	0
General	Male	454	523	411	548
	Female	324	397	391	447
	Others	0	0	0	0
Others	Male	182	229	242	268
	Female	102	95	96	105
	Others	0	0	0	0
Total		1112	1282	1179	1400

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 328

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	18	18	16	16

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1396	1112	1282	1179	1400

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
546	546	546	546	546

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
447	78	293	416	423

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
53	45	43	39	38

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 20

Number of computers

Response: 40

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
22.71290	22.47139	17.98025	25.79056	38.80

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well planned and documented process. Response: Government Degree college is affiliated to University of Kashmir, and it follows the University prescribed curriculum. Different steps which are followed by the institution to ensure effective curriculum delivery through a well planned and documentation process are as follows:-The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching –learning process and continuous evaluation and it is displayed in the Students, Professors, Notice Board & College Website. Meeting is held in each department at the end of the academic year to discuss the course distribution for the next academic session. Based on the expertise of individual Professors, the syllabus is allotted to them by the Head of the Department. Every department prepares teaching plan, allotting term-wise topics to be taught. Syllabus of each subject for the academic session is provided to the students. Some Professors maintain a personal diary for effective academic planning, implementation and review of the curriculum. Theory & Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by the Routine Committee and is published in students' & Professors' Notice Board & College website. Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric. YouTube assisted learning, experiential learning, participative learning & Problem-Solving method are also used for effective curriculum delivery. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, Use of Proctors, Departmental Quiz, paper presentation by the students, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department and information is provided to IQAC for documentation. The College Central Library provides teachers with necessary learning resources for effective delivery of curriculum. All Internal Examinations like Class test, Mid-term test, Test-Examination, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Remedial / Special classes are conducted for low achievers. Advance Learners are made to solve University Question papers and efforts are made by Professors to improve their performance. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective departments. The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the Certificates of the above courses are provided by faculty members to IQAC for documentation.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 7**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
5	2	0	0	0

File Description**Document**

Details of the certificate/Diploma programs

[View Document](#)**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response: 4.59****1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description**Document**

Details of participation of teachers in various bodies

[View Document](#)**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response: 81.71****1.2.1.1 How many new courses are introduced within the last five years**

Response: 268

File Description**Document**

Details of the new courses introduced

[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 19

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 2.56

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
78	80	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

The college, being affiliated to the University of Kashmir, follows the curriculum structured by a committee constituted by the university in which the members of the college faculty also play an active role.

The curriculum is implemented in the institution through a well-planned and documented process. In the beginning of each academic year, the college academic committee (IQAC) prepares an academic calendar in accordance with the University academic almanac, specifying available dates for significant activities to ensure proper teaching –learning process and continuous evaluation and it is displayed in notice boards &

College Website. The Departmental Committee under the direction of HOD operationalises the scheduled academic activity within the department. The head of the each department in consultation with faculty members prepares teaching plan, assigns the syllabus for the academic session among faculty members based on their expertise. The students are inducted into the semester system (CBSC) through a well planned programme in the beginning of academic session are informed the schedule of various courses and acquainted them with the syllabus.

A student-centric and innovative learning process, aided by ICT enabled methods of learning; participative teaching-learning and a comprehensive and continuous evaluation system equip the learners to excel in both academic and non-academic fields. Experiential learning & Problem-Solving method are also used for effective curriculum delivery. The classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, quiz, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department and information is provided to IQAC for documentation. The College Central Library provides teachers with necessary learning resources for effective delivery of curriculum. All internal examinations like Class test, Mid-term test, Test-Examination, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. Tutorials are held regularly to monitor the progress of the students. Remedial / Special classes are conducted for slow learners. Advance learners are made to solve University Question papers and efforts are made by Professors to improve their performance.

Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective Departments. The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the Certificates of the above courses are provided by faculty.

Regular feedback is also taken from the students to address the challenges faced by them during the teaching-learning process and report is submitted to principal of the college. After analyzing the reports, the suggestions are conveyed to the department and the implementation of the remedial measures is also ensured. Thus, the college is able to attain an optimum level of curriculum delivery through a consistent process of teaching-learning and evaluation.

Additional Information is attached below.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 7

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 7	
File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships	
Response: 0	
1.3.3.1 Number of students undertaking field projects or internships	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A. Any 4 of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: A. Any 4 of the above</p>
<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: C. Feedback collected and analysed</p>

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 89.53

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
542	629	457	519	539

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
600	600	600	600	600

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 68.13

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
382	334	362	377	405

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The academic performance of students is continuously assessed and monitored by the teachers ranging . The students are assessed from class room lecture and discussion, laboratory practicals, unit tests, and seminars. This exercise helps in assessing the advanced learners and slow learners amongst the student community.

Slow Learners

The colleges undertakes a number of measures for the slow learners:

1. Slow learners are given special attention through tutorial classes and extending personal attention towards them.
2. Topics are repeated for better comprehension.
3. The college counselling cell arranges special counselling sessions for slow learners.
4. The college arranges extra and the remedial classes for the weaker students for the completion of syllabus.

The steps college arranges for slow learners have resulted in fruition in the form of increased participation in the co-curricular activities , better personal relationship between teachers and students, improvement in results,etc.

Advanced learners

- 1.The college counselling cell arranges special sessions for advanced learners with the purpose to motivate

them to strive for higher goals. In this regard, the college undertakes;

- 2.Special lectures by eminent personalities to encourage and motivate them to aim for higher goals.
- 3.The college arranges different competitions in different disciplines . The college distributes awards among them for encouragement.
4. The college encourages the advanced learners to become proctors with the aim to disseminate knowledge among the other students in the class.
5. The advanced learners are assigned small projects to give them the requisite exposure so that they could cope with higher challenges in future.
6. The college has kept available the computer facilities with internet connection for the advanced learners.
7. Guest lectures are arranged to further the knowledge besides motivating them to scale higher in life .

The efforts of the college have reflected in a positive manner. A number of students crack the university entrance exams every year . Many students are occupying important public positions .

2.2.2 Student - Full time teacher ratio

Response: 26.34

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.14

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centric methods are of pivotal importance in enhancing the learning experiences. We believe that unless the students are made central figures , all the learning processes will prove futile and in this spirit the college follows experiential learning , participative learning and problem solving methods to engage students in the learning process and thereby enhance its utility. The college provides orientation to the

freshers every year where they are acclimatized with the college functioning especially teaching-learning and other relevant issues. The teachers practice experiential learning to give students individual attention and consider the individual learning process. Through experiential learning, the students are given a feeling of 'learning through reflection on doing'.

The college arranges mentoring for students wherein they are counselled with the primary objective of minimizing the drop-out cases. Teachers arrange personal counselling sessions for students where students discuss their various personal, academic or domestic problems. The concerned teachers develop a bond with the students and remain in touch with them through emails or mobile numbers. To achieve the larger success, each teacher is assigned a group of twenty to thirty students whom he counsels. It will not be an exaggeration to say that the college mentors have achieved good success as is evident from better results in examination, regular attendance, cordial relationship between teachers and students and increased participation in co-curricular activities.

The Teacher -Ward Tutorial system is another mechanism pursued by the college to enhance Teaching-learning experience. The primary objective of teacher-ward tutorial system is to guide the advanced learners and at the same time improve the performance of slow learners. Needles to mention is the fact that a classroom is an admixture of low as well as high potential wards who are in need of equal but different attention. A teacher takes under his supervision a group of slow learners. He assists them through personal care and ensures that their learning performance is improved. Similarly, the advanced learners are helped by catering to their requirements like the provision of extra reading material. Moreover, they are encouraged to consult references and general knowledge books so as to prepare themselves for higher challenges.

The teacher-ward tutorial system has worked to the satisfaction of student community.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 53

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 87.25

2.3.3.1 Number of mentors

Response: 16

2.3.4 Innovation and creativity in teaching-learning

Response:

The college is equipped with two ICT enabled class rooms . The teachers make the full use of technology . They use laptops and the projectors to make learning more effective. Moreover, Youtube is also taken help of to assist in learning. The use of ICT has materialised in considerable benefit for the institution . It has resulted in turning student more confident . The teachers divide the students in groups and give them assignments.

The teachers also do personal mentoring of the students . Various difficulties, academic, personal or domestic, faced by the students are discussed and taken care of by the teachers. The mentoring system has proved quite successful in enhancing the success rate of students.

Besides, the exceptional students , proctors, are also involved in advancing the cause of learning. There are many slow learners who need help . The teachers identify the proctors who are then tasked to help the slow learners. This approach has resulted in greater academic dividends.

In addition to above , the teachers also take tutorial classes to do away with any deficiency encountered by the students. Moreover, quiz programmes and classroom tests are held to further the cause of learning.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 136.25

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 18.23

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	9	9	4	3

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 2.43

2.4.3.1 Total experience of full-time teachers

Response: 129

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 11.47

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	1	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document
Any additional information	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

A number of reforms have been undertaken by the institution;

In the first place , there is a separate examination commttee headed by the senior most professor. This committee along with the academic affairs committee looks after the examination related issues and chalks out a detailed plan to make Continuous Internal Evaluation more effective.

Secondly, Each department organises student seminars . Moreover, every department organises various academic exercises like Verbal Quiz tests , essay writing competitions, etc to assess the performance and progress of students.

Thirdly, the teachers arrange the remedial sessions for students. In extreme cases , the parents are communicated and their help sought to improve the performance of students. Moreover, the college has a few counsellors who arrange special counselling sessions for students.

Finally, the college has introduced a few practices like project works , excursion reports and field work which enhance the performance of students.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The introduction of Choice Based Credit System (CBCS) has brought with itself a new method of evaluation. Students have to appear in the semester examinations. Moreover, out of the 90 marks earmarked for a theory paper in Arts and Social science , 48 marks are in the form of Multiple Choice Questions (1.2 marks for 40 questions). The other 42 marks which a student has to attempt are in the form of very short answer , short answer and medium answer type questions. This pattern has reduced the subjectivity in evaluation to a large level . Further, this pattern of examination tests the writing ability of the examinees, their comprehension, the understanding of the underlying concept, the extent of knowledge, etc. Moreover, it has improved the cognitive abilities of students . The university has also established a mechanism whereby students can ask for the Xerox copies of their answer scripts if they are not satisfied with the evaluation. The college encourages students to be proactive in their attitude and keep themselves abreast of the facts regarding the evaluation mechanism.

The college administers the practical examination for science subjects itself. A fool proof system is in place to ensure the transparency and the credibility of both the internal as well as external examinations.

Attendance, actual performance in the lab and the viva voice tests taken together determine the marks/grades obtained by a student. Moreover, the students can approach the grievance cell in case they feel discriminated against. The grievance cell looks into the issues of discrepancy case by case on merit. Students are provided every sort of support and service like they can demand the reproduction of answer scripts.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

: The students are given an orientation at the start of the session. In this session the students are provided with the necessary details about the mechanism and procedure of examination related topics. Since the colleges have adopted the CBCS system, the students are given the requisite information about its functioning and the method of examination it follows. The students are stressed upon to go for extensive studies in view of the MCQ's. Moreover, the teachers as well as students are regularly impressed upon to go through the university website for updating themselves regarding the evaluation and the concerned issues.

Since the institution organises the internal tests, the students are given a patient hearing in case they feel aggrieved. In the first place, the examination committee holds a meeting to decide the merit of each case. The concerned head of department is then called to look into the grievances of students within a stipulated period of time. The aggrieved student is provided the answer scripts by the concerned faculty members. In case there is any discrepancy in tabulation, it is immediately rectified. Moreover, the answer scripts are cross checked to satisfy the students. However, in case, students suffer from some issues like writing coherently in the examination, the teachers arrange special sessions for them to improve their performance.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution is affiliated with the University of Kashmir which publishes the academic calendar for its constituent colleges. The syllabus as well as the examination schedule is decided by the university of Kashmir. However, the institution has developed its own academic calendar as well which is published in the college newsletter. The institution adheres strictly to the academic calendar which includes among other things the seminars, teachers day celebrations, etc. Moreover, the academic calendar also includes the conduct of internal examinations. Besides, there is a window for class tests, verbal quizzes, essay competition, etc.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college offers undergraduate courses leading to the degrees of Bachelors of Arts, Science and Commerce. Moreover, the college has received sanction for running a course in computer science leading to the degree of the Bachelors of Computer Applications. The programme outcomes, Programme specific outcomes and the course outcomes are posted on the college website, college notice board besides they are intimated to the students in the classroom. The teachers get introduced to them in the academic meetings held at the beginning of every session.

The main programme outcomes, programme specific outcomes and the course outcomes can be summarised as under:

1. Develop a scientific temper among the students.
2. Develop an independent and a critical outlook among the students.
3. Enhance communication skills, increase self confidence and develop a research aptitude.
4. Increase the employability of students in both private as well as government sector.
5. Understand the aims and objectives of education.
6. Intensive and specialized knowledge about different subjects like Physics, chemistry, Biological sciences, Computer Science, Environmental Science, English, History, Political Science, Economics, Education, Urdu, Social Work, etc
7. Equip the students with specialized knowledge through various skill enhancement courses like Apiculture and Aquaculture.
8. Widen the mental horizons and consequently the world view of students.
9. Develop reading habits among the students
10. Motivate and prepare the students for higher challenges and Higher Education.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution evaluates the attainment of Programme Outcomes, Programme Specific Outcomes and the Course Outcomes through a number of methods.

1. The students, especially seniors, are encouraged to fill the feedback forms so that their inputs on Teaching-learning, merits and demerits of various departments, constraints and limitations are received. The inputs

taken from students are scrutinized and then efforts are set afoot to rectify the limitations and drawbacks.

2. The class tests , group discussions , subject quizzes ,seminars and workshops are organised to improve the various outcomes .

3. The college has a robust grievance redressal mechanism . Students can submit their grievances anytime . The identity of students is kept confidential and the grievance redressal committee addresses the genuine grievances in a shortest possible time.

4. The IQAC is entrusted with the responsibility to publish the overall academic report and disseminate the same for the information of different stakeholders . Both traditional as well as new methods (uploading the academic report on website) are followed with the primary motive to highlight the attainment of different outcomes.

5. The college counselling cell counsels students and tries to resolve their different academic as well as psychological problems.

6. The parents/guardians are regularly communicated about the progress of their wards.

7. The position holders are felicitated to serve as a motivation for the realisation of course outcomes by students.

2.6.3 Average pass percentage of Students

Response: 55.48

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 248

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 447

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 203

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Govt. Degree College is a popular educational institute in District Budgam, J&K, which is known for its academic services. The College aims to connect students and community to promote community engagement. The Govt. Degree College Beerwah has taken learning beyond classrooms and has encouraged students to collaborate with organizations involved in public services. The Institution

provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. Various activities are conducted to nurture and nourish youth's minds. These activities help students to understand the various problems faced by the society. It enables them to find out solutions on them.

The institution has created an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a Research and Development Cell to monitor and address the issues of research. The institution has Red Ribbon Club, N.S.S., Women Empowerment Cell, Sports Skill and Entrepreneurship development centre through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing.

The education tours like Botanical, Zoological, History, Industrial tours etc. are conducted every year by the institute to promote practical knowledge and the overall development of students. The college provides ample opportunities to the students to take part in various educational and subject tours. They provide varied opportunities to the students to learn from their own experiences to realize this need, the college takes the students to places famous for architecture, scenery, climate, culture, history, art, industry, technology and development where the students observe and get first-hand experience. In addition, the Commerce students are taken to different industrial units and industries for on spot observation to boost practical skills. Activities conducted by language Departments of the College are helpful to enhance the skills of languages and creative thinking. History Study Association conducted innovative activities which give exposure to historical events incurred in the past to acknowledge the history in present context.

The aim of the Institution is to:

- To organize research promotion events like conferences, seminars, workshops, invited lectures.
- To motivate faculty for doctoral and post doctoral research, encourage faculty to undertake research projects in thrust areas in science and technology with funding from various national and international agencies.
- Students engaged in creating a rich learning environment
- Student focus and a culture of caring
- Understanding and respecting diversity and cultural differences engaged in the community.
- Learning through experience

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

List of workshops/seminars during the last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research****Response: Yes****File Description****Document**

Institutional data in prescribed format

[View Document](#)**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards****Response: No****3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response: 0.24**

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	2	15	21

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.32

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	6	2	2	1

File Description

Document

List books and chapters in edited volumes / books published

[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The Government Degree College Beerwah organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. The College has made its noteworthy contribution to the society and environment by making a participation to promote College-Neighborhood-Community network. Major emphasis is given on student engagement, service orientation and holistic development of students contributing to good citizenship. NSS unit and a team of committed faculty members engage students in the community development programmes. Rural India has been facing uncleanliness, unhygienic, malnutrition conditions and the most important problem is open defaecation. Due to such activities students also get aware about sanitization. For abatement with deforestation and pollution problem NSS unit focused on tree plantation among villagers. Our NSS volunteers actively participate in the rallies on AIDS awareness organize by government civil hospital; also conduct expert talks on HIV. These activities among students make positively impact on health awareness and personal hygiene.

Working together with other individuals, students learn to negotiate, communicate, manage, conflict and lead others. Such programmes sensitize the student volunteers towards the social issues and take challenges of the lesser privileged sections of the society. Involvement in these extension and outreach activities, the students develop critical thinking skills and time management. Working outside the college campus and with diversified social groups of peoples allows students to gain more self-confidence, autonomy, and appreciation for others. These activities help them to become good leaders and well mannered citizens.

There is also a MoU with National Skill Development Corporation (NSDC) through which a Course in Youth Community Orientation is offered. This joint venture encourages and facilitates various extension programmes.

As a part of extension activities, the following activities are organized in collaboration with the club and communities established in the campus. NSS, Red Ribbon Club, Women's Cell, Cultural Committee and sport committee.

- Campus beautification and cleanliness programmes.
- Organizing campus for the awareness regarding the causes and consequences of fatal disease like AIDS.
- Regular Health Checkup camps for students
- Organizing lectures inviting specialists from different domains for Medical checkup.
- Organizing series of lectures for personality development programme.
- Organizing rallies and camps for the eradication of drug addiction.
- Organizing job fairs
- Organizing competitions like debate, essay writing, slogan writing, dramatic performances.
- Organizing Excursions to different places.
- Organizing various Subject tours.
- Sensitization programmes in rural areas.
- Celebration of International Youth Day.
- World AIDS day.
- Plantation Drives.
- Essay Writing, participation in Debates.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 51

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	13	5	10	8

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 41.61

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
500	450	410	503	800

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Class Rooms:

The institution presently has twenty (20) fully functional Class Rooms. The classrooms are equipped with appropriate and comfortable furniture; good ventilation, adequate light, lecture desk and marker boards.

Smart Class Rooms:

The College has established the facility of 02 smart class rooms in first floor of the Main Block to ensure blended learning – blending of online/digital learning with in-person communication for having a better and convenient learning environment.

EDUSAT (Education Satellite) Tele-Classroom:

The institution is having e-learning and e-lectures facility by way of an EduSAT tele-classroom being operated in the Smart Class Room No. 2 to enable the students learn from the best teachers of the state and the country.

Seminar Hall:

The college is using Smart Class Room No. 1 as a seminar hall for conducting regular seminars and workshops on various topics.

Computing facilities:

Location	No. of Computers	Other IT facilities
Principal's Chamber	01 (Laptop)	Printer with Fax, LED TV, Internet facility.
Office/Administration Section	01	2 Printers, Photocopier, UPS backup, Internet, LAN
Admission Section	01	Printer, Photocopier, UPS backup, Internet, LAN
IT Section	01 (Laptop)	2 Printers, UPS, Internet, LAN
Computer Lab 1	17	10 Hour UPS Backup, Cisco 48 Port Switch, DL Routers, MFC Printer, LED TV, Multimedia proj

Computer Lab 2	07	MFC Printer, UPS backup, Internet	
Smart Class Room 1	----	Smart board, Projector, AV System, Com	
Smart Class Room 2/ EDUSAT	08	Projector	
Library	02	Smart board, Projector, AV System, Comput	
Physics Dept	01	Classroom System	
	01 (Laptop)	Photostat Machine, MFC Printer, UPS backup	
Chemistry Deptt	01	SOUL software.	
Zoology Deptt	01	Printer, UPS backup, Internet.	
	01 (Laptop)		
Botany Deptt	01	Printer, UPS backup, Internet facility, Projector.	
	01 (Laptop)	Printer, Projector, LED TV, UPS backup, Interne	
Class Room No. 1		Printer, Projector, UPS backup, Internet facility	
		Overhead Projector.	

Laboratory Facilities:

Physics Lab:

Housed in the ground floor of the main building, the Physics lab is composed to two parts – Lab 1 and Lab 2. The Laboratories are well equipped with adequate instruments.

Chemistry Labs:

Situated at ground floor the lab consists of two labs – Lab 1 and Lab 2, store room and office room. It has a rich and well-maintained collection of experimental set up.

Zoology Lab:

It comprises of two labs – general lab and Museum. The labs are rich in content, well designed and air conditioned.

Botany Lab:

Housed in the main building of the college, it is rich in content, well designed and ventilated with ample. The Lab is composed of general lab and chemical store room

Bio-technology Lab:

Bio-Technology lab is housed in the first floor with adequate equipment infrastructure and regular supply of chemicals and reagents required for the laboratory work.

Computer Labs:

Lab 1: It has the facility of 17 PCs, 10 Hour UPS Backup, Cisco 48 Port Switch, DLink & Belkin WiFi Routers, MFC Printer, LED TV, Multimedia projector.

Lab 2: It consists of 07 Computer Systems, MFC Printer, and internet connectivity.

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The College has a separate department for physical education and sports which was established simultaneously with the establishment of College in 2005. The department presently has a separate building consisting of one office room and one store. The department has one physical training instructor (PTI) for its smooth functioning.

Infrastructure and facilities**OUTDOOR GAMES/SPORTS****1. CRICKET**

The department has a playground ninety meters in length and sixty meters in width (90/60 m). The ground is used to conduct the annual intra college cricket tournament. In the intramurals the talented players are pointed out and are called upon for selection trails for inter college tournament. The department is having adequate sports material for the same. Strenuous efforts are made to develop the cricket culture among the students.

1. FOOTBALL

The (90/60 m) ground available to the department is marked as per the maximum required specification to conduct the game of football. Intramural tournament of football is conducted annually since 2017.

1. VOLLEYBALL

There are two volleyball courts one for men and other for women with measurement (18/9 m) each. The department is doing well in volleyball especially girl students. Continuously players are performing superbly in the inter-college tournament organized by University of Kashmir.

1. KABADDI

The department has earmarked a court of 12/10 m in ground available to conduct intramural competitions in Kabaddi. The department has a good potential in Kabaddi. Since the college has students exclusively from villages thereby being healthy and active student players are doing well in Kabaddi.

1. GYMNASIUM

The department has a gymnasium of 10/10 m in measurement. Equipments like treadmills, weight training equipments etc. have been made available for the students and teachers. The department is taking serious steps to develop the same into a feasible Health Club.

1. BASKETBALL

An area has been specified as basketball arena in the ground. It measures 15 meters in length and 12 meters in width.

1. ATHLETICS

The department conducts annually competitions in athletics like sprints, middle distance races. Discus Throw, Shot put, Long Jump, High Jump and others. The department and hence the college has earned a name in athletics at inter college level especially in running events.

In 2017 Annual Inter College Women's Road Race event, the College bagged 1st and 3rd positions. In Men's Inter College Road Race event, the College secured 3rd position.

In the ANNUAL ATHLETIC MEET held at Kashmir University, our college performed superbly and our athletes brought laurels to the college by bagging 2 Gold medals in 400 m and 800 m, 3 Silver medals in 400m men/400m women and 800m and 1 Bronze medal in 800 m.

INDOOR GAMES

1. The indoor games like carom, chess and table tennis are conducted in rooms available and in the outdoors.

2. The college organizes annual intramural tournament in badminton. The students of the college are well inclined towards badminton and participate in the intra college badminton tournaments with zeal. One of our students, Amina Gul has participated in the inter university badminton tournament.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 55

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response: 53.19**

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	9.12	13.00	21.96	26.36

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)**Response:****Description of the Library**

The library is an indispensable source of acquiring knowledge and information. Located at the first floor of the main building, the library is an integral part of higher learning in the College stocking all the necessary books and periodicals that the students and faculty consult to enrich literary and academic strength. The collection of the library includes more than 10000 text books, hundreds of Reference books, Encyclopedias, Magazines etc. In addition to the spacious hall of the library that possess collection of large number of information sources pertaining to various disciplines like Science, Social Science, Humanities and Commerce, the college library has a

separate area where the students and faculty members read books and secondary material as per their need and interest. Besides books covering the prescribed syllabi, the college Library subscribes to various Newspapers Journals, Reference Material etc. in order to cater the varied academic and intellectual needs of the students for the upgradation and smooth functioning of the college library. The college constitutes Library Committee that decides and adopts policies to constantly upgrade its facilities and activities for the benefit of the student community.

Name of ILMS software	Soul
Nature of automation	partially
Version	2.0
Year of Automation	2013

•

The Library works towards accomplishing the following objectives:

1. To encourage all the students of College to reach their full potential as independent learners and develop a positive attitude to become life-long learners.
2. To provide a supportive and inspiring environment for students as well as staff.
3. To support the College's curriculum by providing access to relevant and qualitative resources for students and staff.
4. To foster the enjoyment of reading as a recreational activity in all members of the College.
5. To impart information skills among the students necessary to access library resources.
6. To contribute to the development of positive personal attributes within each student.
7. To develop awareness among students regarding the importance of books and other resources as a means of recording, disseminating and sharing human achievements and aspirations.

Achievements:

The Library has launched following services:

1. Automation: The college library collection has been partially automated using SOUL library management software.
2. Reprographic Services: The Library offers reprographic services to the students.
3. Establishment of Browsing Centre: There is a spacious browsing center for accessing internet

facilities

4. Reading Circles: There are four to five reading corners within the college premises.

Future plans:

The Library is looking forward to start various services for its users in future like:

1. Online Public Access Catalog (OPAC) service
2. Display Board service (for new arrivals)
3. Suggestion Box
4. Orientation Programmes for the use of library services
5. Subscription of various research journals
6. E-resource facility
7. Book exhibitions

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Library Collection comprises of a number of types of Information Sources and one of the types is Special Collection. Special collection is a group of items, such as rare books or documents that are either irreplaceable or unusually rare and valuable. A book that is distinguished by its early printing date, its limited issue, the special character of the edition or binding, or its historical interest. Materials housed in special collections can be in any format (including rare books, manuscripts, photographs, archives, ephemera, and digital records), and are generally characterized by their monetary value, physical format, uniqueness or rarity, and/or an institutional commitment to long-term preservation and access. They can also include association with important figures or institutions in history, culture, politics, sciences, or the arts

The collection of the library includes more than 10000 text books, hundreds of Reference books, Encyclopedias, Magazines etc. The Library holds a number of special books. Some of those are enlisted in the Table given below:

S. No.	Name of the book/manuscript	Name of the publisher	Name of the author	Number of
1	Britannica Global Edition	Encyclopaedia Britannica, Inc.		1 (Vol. 1 -
2	Urdu Encyclopaedia	National Council for Promotion of Urdu language	Fazlur Rehman	1 (Vol. 1 -
3	Kashur Encyclopaedia	J&K Academy of Arts &		1 (Vol. 1,

		Culture			
4	English – Urdu Dictionary	Bureau for promotion of Urdu	Prof. Kalimuddin Ahmed (Editor)	1	(Vol. 1-1)
5	Oxford English – Urdu Dictionary	Oxford University Press		2	
6	Cambridge Advanced Learners Dictionary	Cambridge University Press		1	
7	Oxford English Dictionary	Oxford University Press		1	
8	Kashir Dictionary	J&K Academy of Arts & Culture		1	(Vol. 1-1)
9	Firoz-ul-Lughat	Iqra Book Depot	Molvi Firozuddin	2	
10	Sahih Al-Bukhari	Yaseen Book Depot	Abu Abdullah Mohammad Bin Bukhari	2	
11	Bihisht – e - Zewar	Adam Publishers & Distributors	Maulana Ashraf Ali Thanwi	1	
12	Oxford Reference Atlas	Oxford University Press		1	
13	Encyclopaedia of Political Science	Ajay Verma		1	(Vol.1-1)
14	Encyclopaedia of Calculus	Campus Book Internationals		1	(Vol.1-4)
15	Encyclopaedia of Law	Pacific Books Internationals		1	(Vol.1-4)
16	Encyclopaedia of Modern Public Administration	Rajat Publishers		1	(Vol.1-5)
17	Kuliyat e Prem Chand	Quomi Council	Madan Gopal	1	(Vol.1-1)
18	Bostan e Saadi	Aetiqaad Publisher	Gh. Abbas Mahu	2	
19	Kuliyat e Shaikhul Aalam	Syed Abu Bakr Ahmad Sayeed Afaqi	Asadullah Afaqi	3	
20	Irfan Ul Quran	Iqra Pubilshers	Mirza Arif Beigh	1	(Vol 1-4)
21	Kashmir Fight for Freedom	Feroz Sons Limited	Mohammad Yousuf Siraj	1	(Vol 1-2)
22	Kashmir Vocabulary	Humanira Publishers	Muzaffar Khan	1	
23	Encyclopaedia of Eminent Muslims	Mohit Publications	Dr. Farzana Begam	1	(Vol.1-2)

4.2.3 Does the institution have the following:

1.e-journals

2.e-ShodhSindhu

3.Shodhganga Membership**4.e-books****5.Databases****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**Response:** 2.2

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.50	2.20	1.80	1.50496	3.00

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 8.97

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 130	
File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- The college is connected to the internet via 10 Mbps Broadband ADSL line.
- The computer labs, smart classrooms, library and the administrative department are also connected via Ethernet LAN and WiFi with 48 Ethernet endpoints.
- The college has at present one 48 Port switch, two WiFi routers, one DLink 2750U WiFi router and Belkin Access point that cater to the connectivity needs of the college.
- Earlier, the college used to connect to the internet via a small low-speed microwave link with the University of Kashmir. However, later 2 Mbps broadband facility was installed in the college.
- The 2 Mbps connectivity was later upgraded to the present bandwidth of 10 Mbps along with installation of an additional WiFi router for increased connectivity range.
- The college frequently updates its IT facilities including WiFi. In terms of computer hardware, the college has added All-In-One computer systems, 10 KVA UPS and MFC Printers in the past few years. At present, the college is having 40 computer systems, 05 laptops, most of these installed in two computer labs while others installed in different departments – teaching and non-teaching.
- The college has established an EduSat tele-classroom recently that enables the students to learn and interact with teachers all over the country.

- The college also has state-of-the-art ICT tools like 03 LCD projectors, 01 43" LED TV, 02 smart boards, AV systems, Slide Projector and Smart writing pads.
- The college has installed CCTV cameras at various points for easy and continuous monitoring and surveillance in the campus.
- The college has two computer labs and two Smart Class rooms with 32 computer systems, Printers, multimedia projectors, AV system, smart boards, 10 hour UPS backup and internet facility.
- The college has a library well equipped with IT facilities – computer systems, printer, Photocopier, internet facility.

4.3.2 Student - Computer ratio

Response: 34.9

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 44.4

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
22.21290	12.24	4.37025	3.44411	12.44

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures adequate availability of infrastructure and other facilities as it is critically linked to the mission and vision of the college. For optimum utilization and regular upkeep and maintenance of the available infrastructural facilities, the college has in place a proper mechanism and system. Various Staff Council committees have been constituted for development & maintenance of infrastructure, equipments & other facilities – Development Committee, Purchase Committee, Library Committee, Science Equipment Committee and Sports Committee etc.

Building infrastructure

- The College has a Development Committee to look after the maintenance, repair and construction work related to the building. New Constructions, repair & renovations of existing infrastructure and regular upkeep & maintenance of the building and physical infrastructure like water, power supply and gas is looked after by this committee.
- All purchases of furniture and machinery items required for classrooms, labs and staffrooms etc. are made after prior approval from the Purchase Committee and Development committee.

- All minor faults are attended and repaired by hired technicians, carpenters etc.

Laboratory Equipments/ Machineries

- The equipment, instruments and items for use in the laboratories are purchased after prior approval and scrutiny by the Purchase Committee to ensure optimal utilization of funds. All requisitions in this connection are forwarded by the respective HODs to Science Labs Committee which then evaluates the same in the light of the actual requirement and budget constraints, and forwards the same to Purchase Committee.
- The laboratory equipment is maintained at the departmental level by the staff or through hired technicians whenever necessary.

Computer & IT infrastructure

- All computers and other IT resources in computer labs, Smart class rooms and other departments are looked after by the Computer Department where the staff has been trained for maintaining the efficiency of computers and other accessories.
- At times, technicians are hired for maintenance of computers, LAN Intercom etc. to ensure their good service.

Library

- The College has in place a Library Advisory Committee. All issues regarding purchase, issue and up-gradation of library facilities are decided in this committee.
- The library is equipped with trained lower staff who regularly monitor the use and proper maintenance of the library facilities.
- The College has in place a proper mechanism for Pest control of library books and records.
- Proposals for fresh purchases of books and journals are submitted before Library Committee which then evaluates the same in the light of actual requirements, budget constraints, future plans etc. and forward the final proposal to the Principal.

Sports Facilities

- For proper utilization and maintenance of the sports facilities, the college has set up a Sports Committee which regularly monitors the use of the sports facilities and helps in giving the students a proper platform to explore their talent.
- All decisions concerning the purchase, sports events, awards and upgradation of facilities etc. are taken by the committee. For purchase of fresh sports equipments or materials, requisitions are submitted by the PTI to Sports Committee.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 3.12

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	45	124	17	6

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.69

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
48	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 1.58

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
110	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 10.78

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	35	11	5	3

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 15.44

5.2.2.1 Number of outgoing students progressing to higher education

Response: 69

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 10

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	2	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	10	10

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college sports council (CSC) of Govt. Degree College Beerwah was framed in 2017. The council had its first meeting in May 2017 presided by the worthy Principal of the college. During the meeting various members were nominated and objectives of the council were established.

The council is headed by the worthy principal of the college prof. (Dr.) Manzoor Ahmad Lone and Associate prof. (Dr.) Ab. Rashid Khan as its president and vice-president respectively.

The Physical Director of the department of physical education and sports Mr. Qayoom Gul acts as its secretary whereas Assistant Prof. (Eng) Mr. Shabir Ahmad has been nominated as joint secretary of the council. Various faculty members and students of different departments are its members. The head of the council checks whether the annual sports calendar is followed in spirit by the physical education department.

OBJECTIVES OF THE COUNCIL

1. To promote sports activities in the college among students.
2. To provide assistance to the physical education and sports department.
3. To advise the principal in matters related to promotion of sports and sportspersons in the college.
4. To check the sports calendar and its timely implementation.

List of Members of College Sports Council

S.NO.	Name of the Member	Designation/Class	Position
1	Prof.(Dr.)Manzoor Ahmad Lone	PRINCIPAL	President
2	Prof. (Dr.)Ab Rashid Khan	Associate Professor	Vice President
3	Mr. Qayoom Gul	Physical Director	Secretary
4	Mr. Shabir Ahmad Mir	Assistant professor	Joint Secretary
5	Mr. Zubairuddin Malik	Assistant Professor	Member
6	Mr. Rameez Raja	Assistant Professor	Member
7	Dr. Mansoor Ahmad Lone	Assistant Proferssor	Member
8	Mr. Nazrul Amin Gash	Assistant professor	Member
9	Dr. G.M.Yatoo	Lecturer	Member
10	Mr. Tariq Ahmad Bhat	Teaching Assistant	Member
11	Suhail Ahmad Gojri	B.Com. 4TH sem	Member
12	Firdous Ahmad	B.A.1ST sem	Member
13	Hilal Ahmad Bhat	B.A 3rd sem	Member
14	Tanveer Ahmad Parray	B.A. 4th sem	Member
15	Jamsheeda Amin	B.sc. 2nd Sem	Member
16	Tawseef Ahmad Malik	B.A. 4th sem	Member

17	Amina Gul	B.A 2nd Sem	Member
18	Umer Rashid	B.A. 4th sem	Member
19	Bhat Subreena Bashir	B.A 1st Sem	Member
20	Shabeena Akhtar	B.A 4th Sem	Member
21	Murtaza Zahoor	B.A 3rd Sem	Member
22	Ashiq Ahmad	B.A 4th Sem	Member
23	Saqib Ali Mir	B.A. 2nd sem	Member
24	Azra Bano	B.A. 3rd sem	Member
25	Zahida Akhter	B.A. 3rd sem	Member

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 7.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	11	6	3	3

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

INKISHAAF – ALUMNI ASSOCIATION OF GDC BEERWAH

Government Degree College Beerwah, Budgam is the leading institute of higher learning in the central Kashmir of the valley. The college has produced prominent personalities who are serving in different sectors of society. The former students of the college who were spread across the state and country serving in various professions and occupations in both public and private sectors considered that they have the responsibility of playing a role in returning back to the institution, what they had learnt from it

The alumni association under the name “InKISHAAF” was established in on **01 of January, 2017**. The purpose of the association is to increase awareness and commitment to the College’s mission and priorities, and help our alumni see themselves as stakeholders and lifelong members of the college community. The association is currently unregistered and formal registration of the association is under process - legal registration.

The College Executive Council members are shown below

President	Prof. Manzoor Ahmad Lone, Princip Beerwah
Vice President	Prof. Abdul Rashid Khan, HOD Ur Beerwah
General Secretary	Prof. Zahoor Ahmad Shah, Deptt. of A Beerwah
Joint Secretary	Prof. Aftab Ahmad Bhat, Deptt. of B College, Beerwah
Members	Prof. Faisal Maqbool, Deptt. of Comp College, Beerwah
Members	Prof. M. Zubair-ud-din Malik, Deptt. College, Beerwah
Members	Prof. Shabir Ahmad Mir, Deptt. of En Beerwah
Members	Prof. Mohammad Hanief, Deptt. of Ph Beerwah
Members	Dr. Nazir ul Amin Gash, Deptt. of Educ Beerwah

Objectives of INKISHAAF

1. To provide a common platform to the old students of the Govt. Degree College Beerwah who are spread throughout the state and country and are engaged in various professions/occupations.
 2. To assist in the development of educational standards in the District in general and the Valley in particular.
1. To help the Govt. Degree College Beerwah in the development of infrastructure by extending professional and financial support.
 2. To organize lectures, seminars and conferences for dissemination of knowledge, moulding public opinion to increase literacy level and to improve educational standards.
 3. To institute awards, scholarships and prizes for outstanding performance of the students and teachers.
1. To protect the interests of the Govt. Degree College Beerwah employees and to assist the college to promote professional development of the teaching and non-teaching community.
 2. To aid poor and meritorious students by way of scholarships/ grants-in-aid/ loan facilities, etc
1. To promote library and information facilities for the academic purpose.
 2. To organize cultural programmes for the members of the Association and to transmit information

on matters pertaining to education,

3. To publish News Bulletin 'containing information' on current events and programmes of the Association.
4. To undertake all possible steps for the educational, economic and social up-liftment of the students and the teaching community
5. To undertake all such other lawful activities as may be considered conducive to promote and secure the said objectives of the Association.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 2

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

VISION AND MISSION STATEMENT OF THE INSTITUTION

Our vision is to emerge as a centre of excellence in the field of higher education. Our mission is to realize our vision by developing a competent and creative human resource through quality teaching and research by utilizing all our resources--- both human and infrastructural.

The college is headed by our Principal Prof. Manzoor Ahmad Lone, assisted by administrative staff. The teachers of our college are active participants in the decision making process of our institution. The college has framed a set of following committees in order to decentralize the authority and make every teacher proactive.

S.no.	Name of the Committee
1)	College Advisory cum- Development
2)	Purchase Committee
3)	Sports Committee
4)	Admission Committee
5)	Debates and Cultural Activities Committee
6)	Magazine Committee
7)	UGC Committee/ IQAC
8)	Examination Committee
9)	Time Table Committee
10)	Excursion cum—Tour / Transport Committee / Protocol
11)	Financial Aid Committee
12)	Career Counselling and Placement Cell

- 13) Discipline Committee
- 14) Library Committee
- 15) Canteen Committee
- 16) NSS
- 17) Women's Welfare Committee
- 18) Academic Monitoring Committee
- 19) Printing and Stationery Committee
- 20) Landscape and Beautification Committee
- 21) Science Purchase Committee
- 22) Grievance Redressal Cell
- 23) Sexual Harassment

6.1.2 The institution practices decentralization and participative management

Response:

PRACTICE OF DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT IN OUR INSTITUTION

Our college recently organized a one-day National Seminar on the topic "*Urdu Adab Mein Haqooqi Insani Ki Akkasi*". The very organization of the seminar was the practice of decentralization and participative management *in action*.

The title of the seminar was decided by our Principal Prof. Manzoor Ahmad Lone in consultation with the whole Urdu Department headed by Prof. Abdul Rashid Khan. The whole staff (teaching as well as non-teaching) of the college contributed passionately in the proper organization of the seminar.

The seminar was held on **6th of October 2018**. Well known National and State level scholars participated in the seminar. **Prof. Irtiza Karim and Prof. Quduis Javed** being the prominent ones. The H.O.D.'s of the urdu departments of different colleges in the valley also presented their papers/ views in the seminar.

The college staff in consultation with the principal Prof. Manzoor Ahmad Lone framed a proper plan for the smooth and successful conduction of the seminar. The plan included the reception of guests by our Principal Sir along with the faculty of the urdu department. The Seminar Schedule Committee headed by Prof. Abdul Rashid Khan and accompanied by Dr Rafeeq Ahmad Banday, Prof. Shabir Ahmad, Prof.

Mohammad Zubair Uddin, Dr Mohammad Rafiq Dar, Dr Mohammad Afzal Mir, and Prof. Zahoor Ahmad Shah, was framed to facilitate the seminar. The stage was arranged and managed by Prof. Mudasir Ahmad Banday, Prof. Aijaz Ahmad Wani, Mr. Mushtaq Ahmad, and Mr. Farooq Ahmad (Stage Arrangement Committee). Prof. Sajad Hussain along with Prof. Mudasir Rashid Banday, Dr G.M. Yattoo, and Prof. Rafiq Ahmad took care of Hospitality and Protocol of the seminar. The discipline was managed by Prof. Zahoor Ahmad Shah, NSS Committee, along with the members of the college discipline committee.

The seminar was a success because its organization and conduction was a teamwork.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

ACTIVITY SUCCESSFULLY IMPLEMENTED BASED ON THE STRATEGIC PLAN

Our college recently organized a picnic on 15th of October 2018. The picnic was organized through a proper strategic plan. The students were first intimated through a notice by the college Excursion cum—Tour Committee and asked to register themselves for the picnic. Almost 200 students registered for the picnic.

The date and place of the picnic was finalized through discussion by our Principal sir Prof. Manzoor Ahmad Lone with the Excursion cum—Tour Committee of the college. The committee agreed to have five buses for the picnic. Four were hired from the market, as our college possesses only one bus. The Co-ordinator Excursion of the college then framed a supervision team for the smooth and successful picnic. The supervision team comprised of Prof. Manzoor Ahmad Lone (Principal), Prof. Abdul Rashid Khan, Prof. Shabir Ahmad, Dr. G.M. Yattoo, Dr. Sajad Hussain, Mr. Aijaz Ahmad Wani, Mr. Aijaz Ahmad, Dr. Mohammad Afzal, and Mr. Tariq Ahmad.

The students were grouped and pick-up points identified. Bus no.1 picked the students from ARIZAL, Bus no.2 from KHAG, Bus no.3 from RATSUN and ADINA, Bus no.4 from BEERWAH. The Bus no.5 (COLLEGE BUS) carried the non-teaching staff of the college in addition to the equipment required for the purpose of lunch. Duties were assigned to the staff by the Co-ordinator Excursion of the college for the supervision of the students in each bus. The students were taken to GULMARG, where they had a lunch, followed by tea and snacks. The students and the staff enjoyed a lot at GULMARG. After staying there for almost 6 hours the students were collected and taken to their respective buses as per the plan. In the evening, the students as well as the staff were dropped successfully at the predecided points. The whole event was smooth and successful and as per the plan an *act of teamwork*.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

ORGANOGRAM OF THE INSTITUTION

The college is headed by our Principal Prof. Manzoor Ahmad Lone, assisted by the administrative staff. The teaching staff of the college has selected Mr. Shabir Ahmad Mir (Designation: Assistant Professor) who heads the department of English as *STAFF SECRETARY*. The staff secretary acts as an interface between the Principal and staff.

The whole teaching staff has been categorized into various Committees, which are College Advisory cum- Development, Purchase Committee, Sports Committee, Admission Committee, Debates and Cultural Activities Committee, Magazine Committee, UGC Committee / IQAC, Examination Committee, Time Table Committee, Excursion cum – Tour / Transport Committee / Protocol, Financial Aid Committee, Career Counselling and Placement Cell, Discipline Committee, Library Committee, Canteen Committee, NSS, Women’s Welfare Committee, Academic Monitoring Committee, Printing and Stationery Committee, Landscape and Beautification Committee, Science Purchase Committee, Grievance Redressal Cell, and Sexual Harrasment.

Any activity in the college is supervised by the corresponding college committee. The College Purchase Committee deals with the purchases of the college. The Sports Committee manages all the sports activities in the college. Admission Committee takes care of admissions in the college. The Time Table Committee frames the Time Table. The college provides financial assistance to students coming from financially weaker sections of the society through Financial Aid Committee. The Discipline Committee takes care of the discipline in the college. Library Committee manages college library. The students are counseled at the time of admissions regarding their careers by the Career Counselling and Placement Cell. Academic Monitoring Committee takes care of the college academics. The Science Purchase Committee manages the science laboraties. College Grievance Redressal Cell addresses the grievances of the students.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

ACTIVITY SUCCESSFULLY IMPLEMENTED BASED ON THE MINUTES OF THE MEETING OF A COLLEGE COMMITTEE

Our college provides financial assistance to the students coming from the weaker sections of the society through FINANCIAL AID COMMITTEE. The FINANCIAL AID COMMITTEE had to decide on the criteria for disbursement of financial aid/ assistance to the students so that the deserving ones will be benefited. In this regard a meeting was held on 17th July 2018 by FINANCIAL AID COMMITTEE. The meeting was chaired by the convenor of the committee Mr. Mohammad Ashraf Dar. After thorough discussion with the co-convenor Mr. Zahoor Ahmad Shah and other members present, the convenor agreed on certain points. As per the minutes of the meeting those points were as under:

1. The committee will first categorize the applicants based on type of ration card, disability, and orphanhood (if any).
2. The committee shall verify the status provided by the applicants.
3. After verification the highest amount will be approved in favour of AAY ration card holders, orphans and disabled.
4. The amount shall be directly credited in the bank accounts of the scrutinized applicants.

After the consensus made in the meeting the FINANCIAL AID COMMITTEE issued a notice in which the students were asked to apply and produce the requisite documents. The status of the applicants was scrutinized by the committee as per the minutes of the meeting and financial aid/ assistance disbursed successfully.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution is a government operated college and does not have welfare measures for teaching and non-

teaching staff in itself. The welfare measures are taken care of by the parent department of Higher Education Department, Government of Jammu and Kashmir.

The Higher Education Department has incentives for promotion on the basis of yearly APR reports of the staff. These yearly APR reports are written and signed by the principal of the college. The APR is graded on the basis of the performance of the staff member and his/her participation in various activities of the college. The college in itself does not provide the incentives.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.75

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description

Document

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 4.28

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	04	01	0	01

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution is a government operated college and does not have Performance Appraisal System for teaching and non-teaching staff in itself. The welfare measures are taken care of by the parent department of Higher Education Department, Government of Jammu and Kashmir.

The Higher Education Department has incentives for promotion on the basis of yearly APR reports of the staff. These yearly APR reports are written and signed by the principal of the college. The APR is graded on the basis of the performance of the staff member and his/her participation in various activities of the college. The college in itself does not have a Performance Appraisal System.

Further, the higher education department of Jammu and Kashmir has provided a Career Advancement Scheme (CAS) to the teachers. Under this scheme, teachers are promoted to higher grades in accordance with the API System framed by the UGC.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

6.4.1 Financial Audit Statement of GDC Beerwah, J&K

The financial audit of our college was carried out by the office of the Accountant General (AUDIT),J&K, Srinagar in the month of April,2015.They conducted the audit inspection and made the following remarks through a notice no. SS- I/Audit / Edu / 2015-16 /156 dated 28-04-2015:

Details of the following can be found in the attached information document.

Para-2(a) Irregular purchase of Rs. 40.60 lakh on furniture and other items.

Para-2(b) Purchase of computer- Rs.3.50 lakh.

Para-3 Drawal of excess pay on account of wrong fixation of pay of Dr. Ab.Rashid Khan Associate Professor- Recovery of Rs. 203107/-.

Para-4 Irregular payment of Rs. 16.85 lakh on account of monthly salaries from local fund.

Para-5 Awaited adjustment account/payees receipt- Rs.620194/-.

Para-6 Defective construction work leading to sinking of floor of staff room, seepage in the walls and floors of other rooms- Rs.466 lakh.

Following is the para-wise reply send by the office of the Principal of our college to the Audit Officer (SS-I), A.G. Office Srinagar.

Details can be found in the attached information document

Para-2(a) Irregular purchase of Rs. 40.60 lakh on furniture and other items.

Para-2(b) Irregular expenditure of Rs.3.49 lakh on purchase of computers, etc.

Para-3 Drawal of excess pay on account of wrong fixation of pay of Dr. Ab.Rashid Khan Associate Professor- Recovery of Rs. 203107/-.

Para-4 Irregular payment of Rs. 16.85 lakh on account of monthly salaries from local fund with effect from April 2005 to 2013.

Para-5 Awaited adjustment account/payees receipt- Rs.620194/-.

.Para-6 Defective construction work leading to sinking of floor of staff room, seepage in the

walls and floors of other rooms- Rs.466 lakh.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our college possesses broadly the following kinds of resources:

1. Human Resource
2. Infrastructural Resource
3. Financial Resource

1. Human Resource:

It consists of teaching and non-teaching staff, in addition to the local fund employees. The teachers of our college primarily teach the students various subjects. Secondly, they have been assigned different duties pertaining to the development of the college by our Principal Sir by incorporating them into various

college committees. The college committees work in co-ordination with each other under the supervision and guidance of our Principal Prof. Manzoor Ahmad Lone for the overall development of the college.

2. Infrastructural Resource:

Our college has an adequate infrastructure. We have a good number of classrooms, Science laboratories, a library, a computer laboratory, and a nice playing field. Our college utilizes all of these resources to the fullest.

3. Financial Resource:

We receive funds from the Finance Department, Government of Jammu and Kashmir under the various 'Heads of Account' like Salary, Travel Expenses, Leave Travel Concession, Telephone, Office Expenses, Electricity Charges, Rent Rates and Taxes, Material and Supplies, Books Periodicals and Publication, etc. Our Principal Sir after a thorough discussion with the various college committees utilizes these funds properly and judiciously.

In addition to these funds the college has its own Local Fund which is generated through admissions of students to various courses in the college. This fund is also mobilized and used judiciously by our institution. This fund is partly used for the disbursement of salaries to the Local Fund employees and partly for the development of the college.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

(a) Our college framed Academic Monitoring Committee. The Academic Monitoring Committee takes care of the academics of our college. It monitors the class-work. It facilitates the proper implementation of the time- table framed by the Time- Table Committee. The Academic Monitoring Committee takes feedback from the students and provides that to the concerning teachers in order to make improvements in the teaching-learning process. It also takes stock of the syllabus completion periodically and decides about the conduction of extra classes if required in some subject/subjects.

(b) Our college has identified some competent and resource-full students in each class, in order to make teaching- learning process effective. These students are called 'STUDENT MENTORS' in our college. They provide an interface between the students and Academic Monitoring Committee. The 'STUDENT MENTORS' are supposed to interact with their class-mates and see whether learning is taking place or not. They may suggest any modifications or innovations to be made in the teaching process to the Academic Monitoring Committee. The Academic Monitoring Committee then ponders over their suggestions and if they find them fruitful, make necessary arrangements for implementation.

Both of the practices (a) and (b) were institutionalized as a result of IQAC initiatives in our college.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Our college reviews the teaching- learning process through IQAC periodically. In order to make the teaching- learning process effective, our institution through IQAC implemented the following two reforms in the teaching- learning process:

1. USE OF SMART BOARDS:

Technology has changed our daily lives substantially over time. It has brought some innovations in the pedagogy of our institutions. One such innovation (teaching aid) provided by the technology is SMART BOARD. Our teachers use this facility available in our institution whenever and wherever necessary. For instance our Biology teachers use smart board to give three-dimensional visualization of things like cell organelles, anatomies of different organisms to their students. Our Chemistry teachers use it to make crystal structures clear to their students. They also use it to help students understand the structure of different molecules.

2. SELF ASSESSMENT OF TEACHERS:

Our college has introduced the concept of “Self Assessment” for teachers. The college through IQAC takes video recording of the lectures delivered by our teachers in the classes. These video recordings are then provided by the IQAC to the concerned teachers for self assessment. The concerned teachers then go through these video recordings and make accordingly necessary modifications in their teaching strategies. This has helped our teachers to improve the teaching learning process.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	0	0

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The institution regularly collects student feedback and evaluates the teaching process of faculty, inform them of the shortcoming and suggest measures to overcome shortenings. Head of the department separately evaluates the performance of the faculty. Performance of the students is continuously evaluated by the student counselors and mentors. The student counselors and mentors mainly concentrate on the academically weak students and motivate them on how to improve in their studies. The mentors also contact their parents and discuss with them regarding the improvement in the academic performance of the students. Continuous Internal Assessment Test (CIA), Assignments, seminars Class counseling and Class Committee meeting are the measures used to review the teaching learning process. The institution is periodically circulating the instructions to teachers and students supporting to Quality assurance practices through circulars. The institution is always sincerely and seriously interested to communicate its quality assurance policies, mechanisms and outcomes to the various internal stakeholders at regular intervals. The results of Outcome Assessment are used to evaluate the effectiveness of academic programs and activities, and student services, and not the performance of individual faculty or staff. Faculty use the information collected to develop and improve academic programs. The institute has a clearly defined, set mechanism to monitor the learning outcomes.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

Government Degree college Beerwah being inclusively a coeducational institute is always sensitive and empathetic towards social problems pertaining to the girls taking admission to the college and is always concerned with their betterment and social, political and economic empowerment.

Institution shows sensitivity in providing facilities such as:

a) Safety and Security: Safety and security of all the students, teachers, non-teaching staff and the visitors to the college is always the first priority. To ensure a safe campus and a secured environment the college has embarked upon the following initiatives:

- A senior and experienced gatekeeper
- Intercom facility to the gatekeeper at the college entrance.
- Fire Extinguisher placed in every floor
- The entire campus is under CC TV surveillance
- Dual exit gate
- Regular checking of the electric meter box by CESC

- All the electrical switch boards, air- condition machines, fans and tube-lights serviced regularly
- A Grievance Redressal Box for the students
- Internal Complaint Cell to address issues on sexual harassment within the campus
- Medical Unit with free medical check-up for the students by eminent Doctors of local Sub District Hospital Beerwah every week
- Maintenance of a FIRST-AID Box by the office
- Separate washrooms for the students in every floor
- Separate washrooms for the male and female teaching and non-teaching staff
- Separate residential for the security guards
- Separate waiting room for the drivers
- Identity Cards issued to all the students, teachers and the non-teaching staff
- Separate waiting corner for the visitors
- Distinct code of conduct for the students teaching and non teaching staff.

Number of specific initiatives to address locational advantages and disadvantages during last five years

Counselling: The college is willing to nurture a healthy environment, both physical health and the health of the young minds. A separate Counselling Cell has been started in October, 2009 which offered a self-designed basic and advanced counselling course to the students from April 2011. This initiative has been further strengthened from the academic session 2017-18 where the Counselling Cell, our college has collaborated with the Centre for Counselling Services and Studies in Self Development,

The Counselling Cell benefits the students in three broad ways:

1. Personal Counselling

2. Certificate Course on Counselling

- Certificate Course on Basic Counselling Skills
- Certificate Course on Advanced Counselling Skills

3. Workshops on various aspects of mental health are conducted regularly.

Common Room: presently the college does not have any common room but in the coming years we a proposal of constructing a well equipped common room both for boys and girls.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 67.57

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 30000	
7.1.3.2 Total annual power requirement (in KWH)	
Response: 44400	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 100	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 11108	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 11108	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <p>Waste management is primarily conducted by college staff recruited for the said purposes. The non biodegradable waste is collected by Municipal Committee Beerwah.</p> <p>Solid waste management:</p> <p>The GDC, Beerwah has taken major initiatives for waste management by implementing solid waste management plan in the campus. The waste is segregated into biodegradable and non biodegradable components and is stored in color coded dust bins kept in different departments. The Burning of leaves, vegetal waste and general waste is totally banned within the Campus to maintain carbon neutrality. These wastes are buried in pits and composting is undertaken. The same is then used as fertilizer in the gardens/lawns</p> <p>Liquid waste management: Waste water from rest rooms, canteen, wash areas, etc. is directed to separate</p>

drainage pits to avoid contamination. However, there is no sewage treatment plant for waste water coming from college laboratories. The college is planning to build mini sewage treatment in the campus in future.

E- waste management: E-waste corner has been set up inside the physics laboratory with the support of MCB where the college e-waste are collected from time to time. Awareness is generated among the students, teachers and the non-teaching staff to dump their personal e-waste into the bin.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rainwater harvesting refers to the process of collecting excess surface rainfall runoff for a set of desired uses. Water conservation has become the need of the day. Rainwater harvesting is a way to capture the rainwater at the time of downpour, store that water above the ground or recharge the rground water and use it later. Rainwater harvesting promotes water conservation. The college has maintained significant green cover in the campus to reduce surface runoff and increase groundwater recharge to capture rainwater. Furthermore, every year plantation drives have been undertaken in the campus to increase green cover which also increase ground water recharge and thereby contribute to water harvesting. The rain water from main building is captured by the network of drains constructed around the building which is finally stored in the plastic tanks and subsequently used for irrigation purposes in the campus

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Bicycles: College provides a separate corner for parking the bicycles used by some of the students and staffs.

Public Transport: Most of the students, teachers and non-teaching staffs avail public transport for commuting through and fro the college. Faculty members also use Car Pooling. They are provided with parking space in the parking lot around the college.

Pedestrian Friendly Roads: The College is surrounded by wide pedestrian pavements all around. Inside the college wide walking track and limited ramp is available.

Plastic free campus: The College is gearing up to declare itself a Plastic Free Zone. It has collaborated

with the Jammu and Kashmir Pollution Control Board to generate awareness among the Students, teachers and the non-teaching staffs about the hazards of plastic and organized a college cleanliness drive on this in May 2018.

Paperless office: The office staffs have been provided with adequate computers and commendable part of the official records are maintained through soft copies.

Green landscaping with trees and plants: The College has successfully retained a patch of green amidst the concrete landscape around. The college has a lush green ground surrounded by greeneries all around. The garden has tall flowering and fruit bearing plants interlaced by bushy flowering plants. A separate corner has been identified in the garden where medicinal plants are grown.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.03

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.003050	0	0.010420	0.020000	0.006145

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 10

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	2	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 10

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	2	1

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes	
File Description	Document
Any additional information	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: No	

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years	
Response: 63	

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	14	12	12	12

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Human Values and Professional Ethics					
The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols;					
Fundamental Duties and Rights of Indian citizens and other constitutional obligations					
Year	Sl.No	Title of the programme/Activity	Duration (from-to)	Number of participants	Provide/upload supporting documents
2017-18	1	Voter's Awareness Programme by ERO, Election Commission	07.05.2016	70	See College Website Gallery
	2	World Environment Day	05.06.2016	50	
	3	Independence Day	15.08.2016	50	
	4	Republic Day	26.1.2017	50	
	5	Observation of National Vigilance Week	26.10.2017-31.10.2017	60	
	6	Youth Parliament Competition	18.11.2017	15	
2016-17	1	Independence Day	15.08.2015	50	
	2	NSS Day	24.09.2015	50	
	3	National	25.01.2016	80	

		Voter's Day			
	4	Republic Day	26.01.2016	50	
2015-16	1	Independence Day	15.08.2014	50	
	2	NSS Day	24.09.2014	50	
	3	National Voter's Day	25.01.2015	80	
	4	Republic Day	26.01.2015	50	
2014-15	1	Independence Day	15.08.2013	50	
	2	NSS Day	24.09.2013	50	
	3	National Voter's Day	25.01.2014	80	
	4	Republic Day	26.01.2014	50	
2013-14	1	Independence Day	15.08.2012	50	
	2	NSS Day	24.09.2012	50	
	3	National Voter's Day	25.01.2013	80	
	4	Republic Day	26.01.2013	50	

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

All the financial, academic, administrative and auxiliary processes in the college are undertaken in a manner that permits rigorous scrutiny from any branch of the society. Financial undertakings are done through e-tender mechanism which allows for completely open transactions. Admission is an online process which is strictly on the basis of merit in accordance to the government reservation policies. Results of examinations are regularly posted on the college notice board and corrected answer scripts are shown to students for any clarification. Recruitment of full time teachers fall under the purview of College Service

Commission (An auxiliary body of State Government). Contractual, part-time and Guest lecturers are done obeying UGC norms. Important notices regarding college are regularly posted in the college website to ensure complete transparency in all its functioning.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:**Best Practices****1. Remedial class for students****Goal:**

The college administration has introduced remedial classes for the students who have failed in their end term examinations. The goal of scheme was to decrease the dropout students from the college.

Context:

Under-achievement of the students was found to be main reason to leave the college without completing the degree. Moreover, the dropouts are prone to mental, emotional and behavioral disorders. In this back drop remedial classes were introduced for low achieving students to retain them in the institution.

Practice:

The first part of the scheme was to identify the cause of failure in the students and to facilitate that a counseling session was conducted before the start of remedial classes. During counseling a variety of factors were identified to be cause of failure. Some students have clear concepts regarding the subject but, were unable to answer the question due poor language skills, while some have poor understanding of the subjects. Therefore, on the basis of analysis remedial classes were conducted in language skills and respective subjects.

Evidence of success:

Considerable positive changes were observed through this practice. Students became more enthusiastic in learning and developed positive attitude toward learning process. The was successful in retaining the students and decreased percentage of dropouts from the institution

Problems encountered and Resources:

Faculty had to undergo a thorough training to council the students and encourage them to join remedial classes. It was quite difficult task to make basic corrections in the modus operandi. The commitment and sincerity by our dedicated faculty whose tireless efforts made the whole endeavour a success.

2. Earth Conscious Campus**Goal:**

Earth Conscious Campus approach represents an opportunity to initiate a cultural paradigm shift, whereby higher education institutions become leaders in sustainability. The eco-campus model provides an innovative guide for the development of sustainable institutional practices, action and foster meaningful change. The college started the Earth Conscious Campus scheme with a objective to inculcate earth wisdom in the students and staff.

Context:

The HE institutions are important sites of transformations as centers of discourse and vehicle of social change. Through the application of structured sustainable actions and practices HE institution can actively promote ecological and social awareness while reducing institutions impact on environment. In this context earth conscious practice was introduced in the campus.

Practice:

The college administration has declared campus as plastic free. Faculty members and students have voluntarily opted for car pooling practice which reduces carbon footprint. The rainwater harvesting technique is used to capture rain water and subsequently used for irrigation uses in the campus. The college administration discourages the use disposable non biodegradable products in college functions. The college uses energy efficient lamps and other instruments/appliance to save energy.

Evidence of success:

Substantial positive changes were observed in the behavior of students and staff .they became proactive in making the campus sustainable by changing their life styles/and practices. The student community became the ambassadors of sustainability practices in their respective villages. The college successfully promoted the earth conscious attitude in the staff and students,

Problems encountered and Resources:

The staff and students initially faced challenge to adjust their habits to adopt sustainable practices in the campus. The addiction of disposable culture and solid waste management was a difficult problem to handle. However, our dedicated staff overcame all such hurdles and implemented earth conscious practices in the campus

7.3 Institutional Distinctiveness**7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:**

- Excellence in teaching
- Students engaged in creating a rich learning environment
- Student focus and a culture of caring
- Understanding and respecting diversity and cultural differences Engaged in the community
- Learning through experience

- Service focus on campus and in the community
- Dynamic location leading to life enrichment

The College is in the process of enriching its Library, Laboratories and I. T. services. A good number of computers and other related material have already been procured. The College has improved the facilities and infrastructure of the Laboratory of the Department of Computer Applications. General facility is also available in order to provide uninterrupted IT facility to the students and faculty. The Local Area Network of the college is fully functional connecting various departments and administrative units of the college. Internet facility is also available in all the Departments of the college. The Achievements/Assets raised during the year are:•?Construction of state of art Smart Classrooms•?Development of well equipped Biotechnology Laboratory•?Completion of ceiling of Laboratories and Classrooms•?Completion of damaged portion of College boundary wall•?Upgradation of College Laboratories and Classroom

5. CONCLUSION

Additional Information :

GDC, Beerwah have good governance practices which plays a fundamental role in practicing excellent student centric teaching learning process. Institution has a policy to provide scholarships to meritorious and economically deprived students to achieve their dream to become successful and productive human resource for the nation.

The College administration has planned to introduce BCA and water management from coming academic session. Furthermore, institution has submitted detailed project report for the construction of the separate auditorium and library block to the concerned executing agency.

The college is proud of its NSS wing which has done outstanding work in swachata mission, awareness campaigns on conservation of water resources, gender equality and sensitization and drug de-addiction.

Concluding Remarks :

GDC, Beerwah in its 13th year is proud of having several members of its alumni at prestigious positions in the state of J&K. The college aims to train the students not only in academics and technical areas but also inculcate the values of empathy, efficiency, and respect for diversity, creativity and compassion. The institution is committed to inclusive principles of education by ensuring access to all, especially to students with disability and those from disadvantaged socio-economic backgrounds from all sections of the society.

The college has highly qualified, experienced and dedicated faculty ready to impart academic and practical aspects of the subjects and equip the students to transcend the textbook brilliance. The faculties are renowned in the fields of specialization with wide exposure in teaching and research.

The institute continues its mission in imparting quality education as set by its vision. ICT techniques have been introduced to aid effective teaching learning process. The need to increase focus on research and development activities is utmost priority and the institute has initiated measures for the same. While all-round development is in continual focus, academic excellence is the core objective for making students compete at global standards